

5675 MCLAUGHLIN ROAD, MISSISSAUGA, ON L5R 3K5
 P: 905.283.0550 F: 905.283.0551
TCC SITE OFFICE – P: 416.244.4899
www.showtech.ca

Convenience U CARWACS
MARCH 3 – 4, 2010
HALLS A & B - 8641-27090

DISCOUNT PRICE DEADLINE DATE: February 17, 2010

EXHIBITOR INFORMATION

COMPANY NAME: _____ BOOTH #: _____
 Address: _____ Phone#: _____
 City: _____ Province/State: _____ Fax #: _____
 Postal Code/Zip: _____ Contact Name: _____ E-mail: _____

PAYMENT INFORMATION

This is your official receipt/invoice. Orders will only be accepted if paid in full. Incomplete orders can not be processed. Company cheques will only be accepted by the Discount Price Deadline Date. SHOWTECH reserves the right to adjust orders not calculated accurately or received after the deadline date. Bank transfers please add \$25.00 bank charge to your payment.

Payment: Visa Master Card American Express Cheque Payable to SHOWTECH

CREDIT CARD #																			
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CARDHOLDER NAME: _____ CARDHOLDER SIGNATURE: _____ CREDIT CARD EXPIRY DATE: _____ / _____
 GST: R104060264 I AUTHORIZE CHARGING ANY UNPAID BALANCE TO MY CREDIT CARD MONTH YEAR

COMPRESSED AIR

CFM RATING IS REQUIRED FOR ALL COMPRESSED AIR SERVICES	CODE	QUANTITY	DISCOUNT PRICE	REGULAR PRICE	TOTAL AMOUNT
Compressed air - 0 to 4 cu.ft. per minute	MCA1	_____	\$ 372.00	\$ 502.00	_____
Compressed air - 5 to 10 cu.ft. per minute	MCA2	_____	\$ 533.00	\$ 720.00	_____
Compressed air - 11 to 20 cu.ft. per minute	MCA3	_____	\$ 776.00	\$1,048.00	_____
Compressed air - 21 to 38 cu.ft. per minute	MCA4	_____	\$ 912.00	\$1,231.00	_____

NATURAL GAS

1/2" Natural Gas connection to booth	MNG	_____	Call for Availability & Quote	_____
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WATER

Fill and drain 1 container up to 1000 gallons total	MW1000	_____	\$ 296.00	\$ 400.00	_____
Fill and drain 2 containers up to 2000 gallons total	MW1000	_____	\$ 401.00	\$ 541.00	_____
Fill and drain 3 containers up to 3000 gallons total	MW1000	_____	\$ 514.00	\$ 694.00	_____
Fill and drain 4 containers up to 5000 gallons total	MW5000	_____	\$ 627.00	\$ 846.00	_____
Fill and drain container 5000 gallons and over	MW5001	_____	Call for Availability & Quote	_____	
1/2" valved cold water connection to booth	MWCOLD	_____	\$ 400.00	\$ 540.00	_____

HOT WATER TANK

Hot water tank, 6 imperial gallons – 3 weeks notice required	MECHMISC	_____	Call for Availability & Quote	_____
Hot water tank, 40 imperial gallons – 3 weeks notice required	MECHMISC	_____	Call for Availability & Quote	_____

DRAIN

Gravity – drain connection to booth	MWDGR	_____	Call for Availability & Quote	_____
Pumped – drain connection to booth	MWDGPM	_____	Call for Availability & Quote	_____

ADDITIONAL / AIR - WATER – DRAIN OUTLETS

Air and water outlets (split service)	MSPLIT	_____	\$ 166.00	\$ 224.00	_____
Drain (split service)	MSPLIT	_____	Call for Availability & Quote	_____	

SPECIAL REQUIREMENTS – CONTACT SHOWTECH 3 WEEKS PRIOR TO MOVE-IN DATE FOR QUOTATIONS

QUOTED UNIT PRICE:

SUB-TOTAL _____
5% GST _____

TOTAL AMOUNT PAYABLE - CANADIAN FUNDS \$ _____

SHOWTECH

POWER & LIGHTING RETURN TO: SHOWTECH POWER & LIGHTING • mhawerchuk@showtech.ca or F: 905.283.0551

5675 McLaughlin Rd

Mississauga, ON L5R 3K5

P: 905.283.0550 · F: 905.283.0551

Booth Layout Form

Electrical/Overhead Lights/Signage

Booth #/s

Show Name: _____

Show Dates: _____ Facility: _____

COMPANY _____ E-MAIL ADDRESS _____ PHONE NUMBER _____

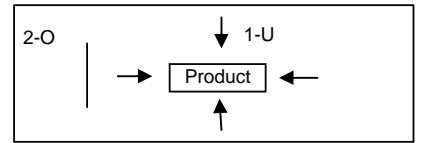
X
 AUTHORIZED CONTACT SIGNATURE _____ AUTHORIZED CONTACT NAME (PLEASE PRINT) _____ DATE _____

SHOWTECH must receive this booth layout form along with your completed order form to ensure proper placement of services in your Booth.

Use this grid to indicate placement of SHOWTECH services and your product:

- Use bold lines to indicate the outline of your booth.
- Circle the correct booth type and fill in the proper orientation around your booth. **INLINE BOOTH PENINSULA BOOTH ISLAND BOOTH**
- Indicate the dimensions of your booth _____ 10 x 10-1 square = 1 foot, 20 x 20-1 square = 2 feet, 40 x 40-1 square = 4 feet etc.
- Overhead or Undercarpet outlets - Draw a "O" for overhead or "U" for undercarpet placement.
- 1000 watt quartz floodlight - Draw arrow/s to indicate light direction.
- Sign/Banner hanging - Draw line to indicate location.

Example



BACK OF BOOTH Indicate Adjacent Booth or Aisle Number: _____

Adjacent Booth or Aisle Number: _____

Adjacent Booth or Aisle Number: _____

A large grid for booth layout. The grid consists of a solid outer border and a dashed inner grid. The grid is 10 units wide and 10 units high. The grid is intended for drawing the booth layout, including dimensions, light directions, and signage locations.

FRONT OF BOOTH Indicate Adjacent Booth or Aisle Number: _____

SHOWTECH

TERMS & CONDITIONS

GENERAL:

The Centre's and/or its agents reserve the right to inspect any and all equipment and materials which a tenant may wish to have connected to the Centre's power sources and/or may wish to use while in the building.

Only an authorized SHOWTECH tradesperson is permitted to make a connection to any of the Centre's electrical or mechanical sources.

No electrical/mechanical equipment shall be restarted after failure until a SHOWTECH tradesperson has found and corrected the cause of the malfunction.

All material and equipment supplied by SHOWTECH shall remain the property of the Company. The exhibitor shall be held responsible for loss of such materials as are associated with his/her booth, and shall compensate SHOWTECH in the event of loss or damage.

Customer Account information will not be disclosed to third parties.

SERVICE ORDER REQUEST AND PAYMENT:

1. This order form **MUST BE RECEIVED** with full payment by the discount price deadline date to qualify for the Discount Price. Orders received after this date shall be charged Regular Prices.
2. SHOWTECH conducts an installation audit of power supplied to all exhibits. Exhibitors using power not ordered on our order form will be required to pay Regular Price for electrical service to continue. Exhibitors exceeding power consumption ordered will be required to pay for additional consumption. Power may be disconnected pending receipt of full payment. A reconnection fee of \$40.00 will be required.
3. Failure to provide all the necessary information requested on this form may result in a delay of service installation.
4. Out of country, payments may be made by credit card, money order, or bank transfer (there is an additional charge for this service).
5. Orders that do not include payment will be regarded as incomplete and will not be processed. Purchase orders are not considered payment.
6. On-site orders **MUST** be paid by valid credit card, or cash, company cheques can only be accepted if accompanied by a valid credit card number and signature. Personal cheques will not be accepted on show site.
7. Additional and/or special electrical/mechanical requirements are available on request and shall be supplied at an hourly rate charged for labour plus the cost of material used. Rates quoted by SHOWTECH are in Canadian funds and include installation, service while in use, and removal.
8. **REFUNDS/CANCELLATIONS:**
 - a. If services have already been provided at the time of cancellation, original charges will apply.
 - b. No refunds on unused outlets or lights installed as ordered.
 - c. Refunds will not be considered unless the exhibitor has notified a SHOWTECH representative of any problem with our service or product on site prior to the show close.
 - d. No refund on services that require advance planning i.e. special electrical circuits, transformers, special lighting and non-electrical items.
 - e. Full refund will be issued on items listed from our order if we receive a cancellation notice in writing **on or before** the deadline date.
 - f. A 50% refund will be issued on listed items from our order form if we receive a cancellation notice in writing **after** the deadline date.
9. Third Party Order (Exhibitor appointed Contractors). It is understood and agreed that the exhibiting firm is ultimately responsible for payment of services. In the event that the named third party does not pay amount owing by the move-in time, charges will revert to the exhibiting company.
10. Tax Exemptions: If you are exempt from Sales Tax, the Provincial Government requires that you forward an exemption certificate to us. Resale certificates are not valid unless you are re-billing these charges to your customer.

ELECTRICAL:

1. In-line and peninsula outlets are installed at the draped back wall. If you require them elsewhere, extension cords will be available at SHOWTECH'S service area for a nominal charge. There will be a surcharge for outlets/feeders fed under carpets (see order form).
2. Island booth outlets will be placed in one main location per exhibitor's floor plan. If a plan is not provided, the outlets will be installed at our discretion.
3. All electrical power is turned off approximately 1 hour after show closes and turned on approximately 1 hour prior to show opening. If you require power on a 24-hour basis, please indicate on order form in space provided.
4. Wall, column and permanent building receptacles are not part of the booth space. Exhibitors utilizing these receptacles will be charged for their use.
5. Sharing power from an adjoining booth is not permitted.
6. All electrical connections, installation, motor connections or any electrical operating equipment must conform to all Canadian Standards Association requirements and the Canadian Electrical Code. The use of two wire ungrounded extension cords are prohibited. Extension cords must be #14 gauge, 3-wire grounded cords.
7. All electrical equipment must have a nameplate attached showing the operating voltage, phase, hertz, ampere/wattage/horsepower/kilowatts and full load current and C.S.A. or Electrical Safety Authority approval sticker.
8. SHOWTECH is not responsible for damages or expenses incurred due to power surges, spikes or loss of power. Exhibitors are encouraged to supply their own surge protection equipment.
9. A Ground Fault Circuit Interrupter (GFI) must protect all 120 volt electrical equipment and devices within 6 feet of a water/liquid source. It is the exhibitor's responsibility to supply their own GFI.

ELECTRICAL SAFETY REGULATIONS:

It is a requirement of the Electrical Safety Code that any equipment, which is being displayed, offered for sale or used in any show, convention, or similar exhibition **MUST BE APPROVED**. Without this approval, SHOWTECH cannot provide electrical services. For further information, contact the Electrical Safety Authority – www.esa-safe.com click on "Electrical Product Safety", then "Product Approval Requirements or call 877.372.7233.

MECHANICAL:

1. All mechanical equipment shall have a nameplate attached thereto showing approval by the applicable Provincial Authority.
2. All installations and connections to be made to the Centre's sources of natural gas, compressed air, water and all connections to drains, must be made by an authorized SHOWTECH tradesperson.
3. Mechanical services are only turned on during Show Hours.
4. It is the responsibility of the exhibitor to ensure that all pollutants, hazardous wastes, contaminated water etc. is disposed of by a Government Licensed firm for the appropriate waste product.